



COUNTYWIDE YARD & VENDOR SALE FUNDRAISER EVENT APPLICATION

Thank you for your interest in participating in this year's Countywide Yard & Vendor Sale Fundraising Event! Please complete the form below to be considered as a vendor for this event. Submit your completed application by May 5, 2025. All applications will be accepted on a first come basis. For next steps or questions, contact Talaine Buckmon at warehouse@childrens-aid-society.org

EVENT DETAILS

Date: June 7, 2025

Location: Blue Crabs Stadium- 11765 St. Linus Drive, Waldorf Maryland 20602

Set-Up Time: 8:00 AM

Event Time: 10:00 AM – 3:00 PM

Breakdown Time: Begins at 3:00 PM (vendors must not break down early)

SPACE RENTAL FEES

- Retail/Business Vendors: \$100
- Yard Sale Vendors: \$50
- Food Trucks: \$150 (Must obtain a license from the Charles County Health Department 30 days prior to the event.)
- Interior Vendor Space: \$125

VENDOR REQUIREMENTS & POLICIES

1. Payment & Registration

- Payment is required in full to secure a space. No reservations without payment.
- **No refunds, including due to weather or Vendor cancellation. This is a fundraiser for Children's Aid Society.**
- **Spaces are assigned on a first-come, first-served basis.**

2. Setup & Breakdown

- Vendors must arrive between 8:00 AM – 8:45 AM for setup.

- Vendors must be fully set up by 9:45 AM and remain open until 3:00 PM.
- No early breakdown. Vendors must clear their area by 4:00 PM.

3. Space & Equipment

- Vendors must provide their own tables, chairs, tents, and other necessary setup materials.
- No table sharing is allowed—each Vendor must rent their own space.
- Tents must be securely anchored for safety.

4. Food Vendors

- Food Trucks must obtain a license from the Charles County Health Department at least **30** days before the event.
- A copy of the health permit must be submitted to the Organizer prior to the event.

5. Weather Policy

- This is a rain or shine event. **No refunds** will be issued due to weather conditions.
- In case of **severe weather** (e.g., dangerous storms), the event may be **postponed or canceled with an alternate rain date given** at the discretion of the Organizer.

6. Liability & Conduct

- The Organizer is not responsible for lost, stolen, or damaged property. Vendors participate at their own risk.
- Vendors are responsible for cleaning their space before leaving.
- Vendors must conduct themselves professionally and respectfully. Any disruptive behavior may result in removal from the event without a refund.

7. Indemnification

- The Vendor agrees to hold harmless the Organizer, venue, and event staff from any claims, damages, or liabilities arising from their participation in the event.

AGREEMENT & SIGNATURES

By signing below, the Vendor acknowledges that they have read, understand, and agree to abide by the terms of this Agreement.

Vendor Name: _____

Business Name (if applicable): _____

Phone: _____

Email: _____

Website/Social Media: _____

Type of Vendor (Check One): Retail/Business (\$100) Yard Sale (\$50) Food Truck (\$150) Interior Space (\$125)

Signature: _____ Date: _____

For Organizer Use:

Payment Received – Amount: \$_____ Payment Method: _____

Food Truck License Received (if applicable)

Space Assignment: _____